

## NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

**Prepared by:** Councillor Sarah Conboy, Executive Leader of the Council  
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**For Period:** 1 March 2026 to 30 June 2026

Membership of the Cabinet is as follows:-

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Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ  Tel: 07762 109210 E-mail: <a href="mailto:Sam.Wakeford@huntingdonshire.gov.uk">Sam.Wakeford@huntingdonshire.gov.uk</a>

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
Pathfinder House  
St Mary's Street  
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated \*\*\*
  - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

<b>Matter for Decision</b> <b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date decision to be taken</b>	<b>Documents Available</b>	<b>How relevant Officer can be contacted</b>	<b>Reasons for the report to be considered in private (paragraph no.)</b>	<b>Relevant Executive Councillor</b>	<b>Relevant Overview &amp; Scrutiny Panel</b>
<b>Community Infrastructure Levy Funding</b>	Cabinet	17 Mar 2026		Claire Burton, Implementation Team Leader Tel: (01480) 388274 or email <a href="mailto:Claire.Burton@huntingdonshire.gov.uk">Claire.Burton@huntingdonshire.gov.uk</a>		T Sanderson	Performance & Growth
<b>Corporate Plan Update</b>	Cabinet	17 Mar 2026		Lucy Aston, Business Performance and Transformation Manager Tel: (01480) 388604 or email <a href="mailto:Lucy.Aston@huntingdonshire.gov.uk">Lucy.Aston@huntingdonshire.gov.uk</a>		S Conboy	Performance & Growth
<b>Empty Homes Strategy</b>	Cabinet	17 Mar 2026		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388146 or email <a href="mailto:Pamela.Scott@huntingdonshire.gov.uk">Pamela.Scott@huntingdonshire.gov.uk</a>		S Wakeford	Performance & Growth

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<b>Parks and Open Space Commercial Sustainability Plan</b>	Cabinet	17 Mar 2026		Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: <a href="mailto:Gregg.Holland@huntingdonshire.gov.uk">Gregg.Holland@huntingdonshire.gov.uk</a>		J Kerr	Environment, Communities & Partnerships
<b>Community Chest Grant Aid Awards 2025/26</b>  To consider applications received via the Community Chest Awards Scheme for 2024/25.	Grants Panel	18 Mar 2026		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: <a href="mailto:Claudia.Deeth@huntingdonshire.gov.uk">Claudia.Deeth@huntingdonshire.gov.uk</a>		S Howell & L Davenport-Ray	Environment, Communities & Partnerships

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<b>Business Rates Discretionary Rate Relief Policy - Update</b>	Executive Councillor for Resident Services and Corporate Performance and Section 151 Officer	18 Feb 2026		Zoe Warren, Council Tax & Business Rates Manager Tel: (01480) 388461 or email <a href="mailto:Zoe.Warren@huntingdonshire.gov.uk">Zoe.Warren@huntingdonshire.gov.uk</a>		S Ferguson	
<b>Award of Contracts for the Public Advice and Information Service and Infrastructure and Support to the Voluntary and Community Sector****##</b>	Cabinet	17 Mar 2026		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: <a href="mailto:Claudia.Deeth@huntingdonshire.gov.uk">Claudia.Deeth@huntingdonshire.gov.uk</a>	3	S Howell	Environment, Communities & Partnership

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<b>Housing Strategy Refresh***</b>	Cabinet	17 Mar 2026		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388146 or email <a href="mailto:Pamela.Scott@huntingdonshire.gov.uk">Pamela.Scott@huntingdonshire.gov.uk</a>		S Wakeford	Performance & Growth
<b>Armed Forces Covenant***</b>	Cabinet	17 Mar 2026		Amanda Turner, Community Development Officer, Community Development Officer Tel: 01480 387058 or email <a href="mailto:Amanda.Turner@huntingdonshire.gov.uk">Amanda.Turner@huntingdonshire.gov.uk</a>		S Conboy	Environment, Communities & Partnerships